

Enquiries About Results (EAR) Form

If you make an enquiry about the result of one of your examinations, there are three possible outcomes:

- Your original mark is confirmed as correct and there is no change to your grade
- Your original mark is raised, so your final grade may be higher than the original grade you received
- Your original mark is lowered, so your final grade may be lower than the original grade you received

POST-RESULT SERVICES:

<p><i>Photocopy of Script</i> ATSP You would like to have a photocopy of your exam script for appeal purposes.</p>
<p><i>Original Script</i> ATSO You would like to have your original exam script returned to you to keep.**</p>

<p><i>Service 1</i> S1 Clerical check only, as you think the marks on your paper may have been added up incorrectly.</p>
<p><i>Service 2</i> S2 You think that the examiner has not properly applied the mark scheme to your answers.*</p>

<p><i>Priority Service 2</i> S2P Same as a Service 2 but your place at university depends on the outcome of this EAR.*</p>

*You should order a photocopy of your script first and be able to show where the mark scheme has not been applied correctly.

**Once you have requested your original script to be returned, you cannot request an enquiry/appeal on that paper.

BOARD	SUBJECT	ELEMENT CODE	LEVEL	SERVICE CODE	FEE	EAR Rcvd	Script Rcvd
<i>Example: Edexcel</i>	<i>Maths</i>	6663	A2	ATSP	£11.00		
<i>Example: OCR</i>	<i>English</i>	F663	A2	ATSP	£11.00		
<i>Example: OCR</i>	<i>English</i>	F663	A2	S2	£45.00		
<i>Example: AQA</i>	<i>RS</i>	RSS01	AS	ATSO	£11.00		
<i>Example: AQA</i>	<i>English</i>	ENG1	GCSE	ATSO	£11.00		
TOTAL=					£89.00	Office Use Only	

You can write more than 1 subject / appeal on on each form (write over examples if needed). Cash or cheques only, cash will need to be exact monies please and cheques should be made payable to Goffs School.

All forms and payment must be handed in and checked by Miss Thorogood before processing can be completed and by deadlines into the Exams Office ONLY.

I give my consent to the Exams Officer at my School to make an enquiry about the result of the exam/s listed above. In giving consent I understand that the final subject grade awarded to me may be lower than, higher than, or the same as the grade which was originally awarded for this subject.

Candidate Name: Candidate Number:

Candidate Signature: Date:

**PLEASE CHECK WITH THE EXAMS OFFICER FOR DEADLINES / FEES.
REQUESTS MADE AFTER THE DEADLINE WILL NOT BE ACCEPTED.**