

Setting Up Renaissance Home Connect™

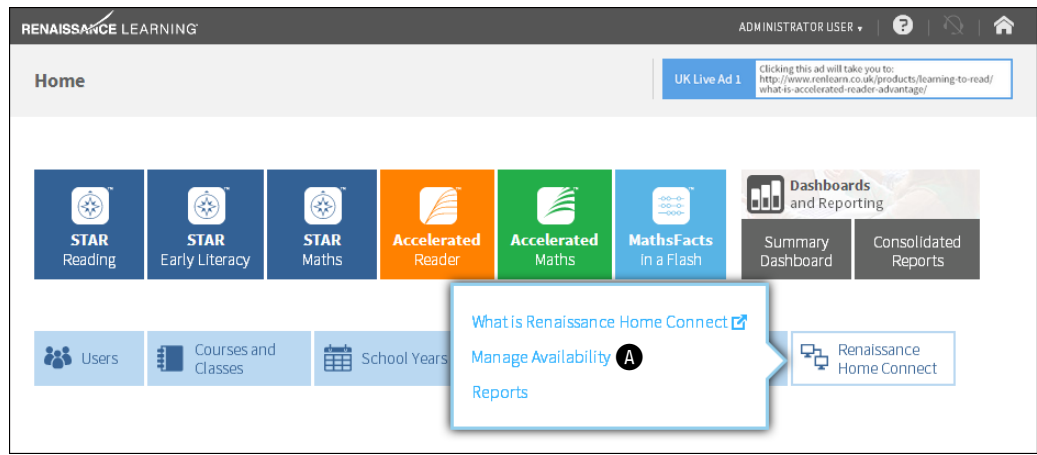
Who Can Do This?

- School Network Administrator
- School Network Staff
- School Administrator
- School Staff
- Teachers

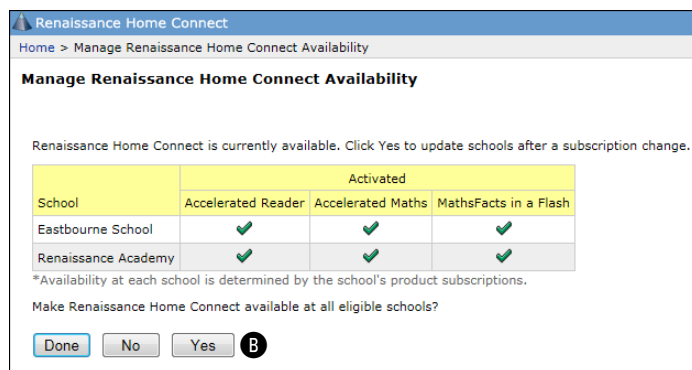
Renaissance Home Connect is a way for students, parents and guardians to actively monitor student progress from home. The school network administrator or a school network staff member chooses whether Renaissance Home Connect is available for schools that have Accelerated Reader™, Accelerated Maths™ or MathsFacts in a Flash™.

Follow these steps:

1. In a web browser, go to the web address for Renaissance Place™ and log in.
2. On the Home page select **Renaissance Home Connect**, then **Manage Availability** **A**.



3. Click **Yes** **B** to make Renaissance Home Connect available and to update the schools that it is available for (based on their current subscriptions). Under each product column, tick marks will appear for each school and product that now has access to Renaissance Home Connect.



4. Click **Done** when you have finished.

You must repeat step 3 before new schools will have access to Renaissance Home Connect when

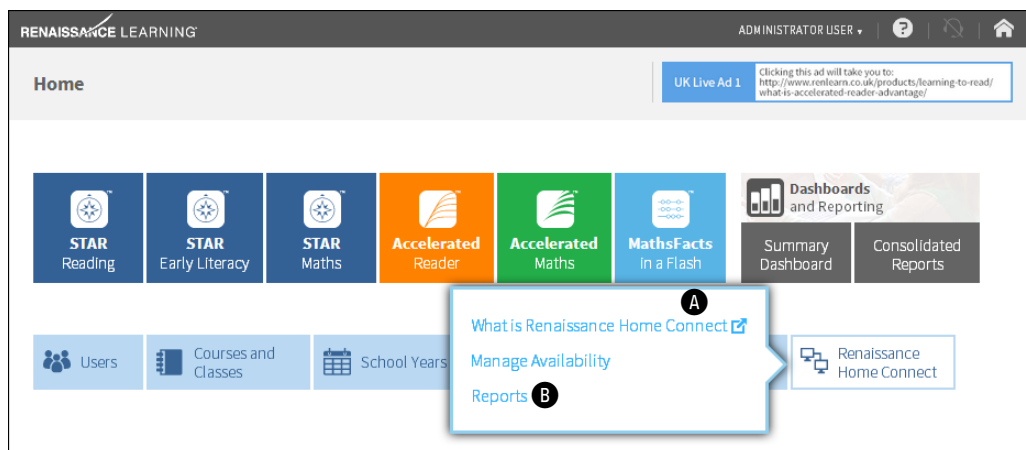
- ▶ any new schools with Accelerated Maths, Accelerated Reader or MathsFacts in a Flash are added to the school network **or**
- ▶ any of the existing schools add Accelerated Maths, Accelerated Reader or MathsFacts in a Flash after the initial schools were activated.

Informing Teachers, Parents and Students About Renaissance Home Connect

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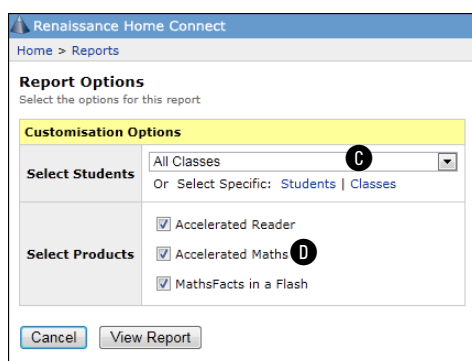
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On the Home page, teachers can select **Renaissance Home Connect**, then **What is Renaissance Home Connect** **A** to view a document that describes Renaissance Home Connect and that includes links to tutorials about it. This document will prepare teachers to answer questions that students, parents and guardians may have about the program.



Teachers are encouraged to print the Informational Letter for their students to take home with them. It includes information about accessing Renaissance Home Connect, including the web address and the student's user name and password.

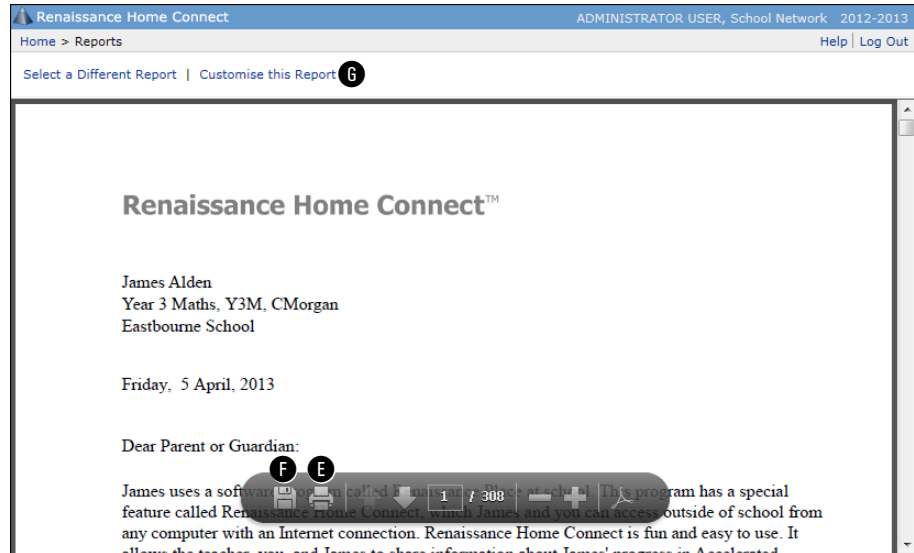
1. On the Home page, select **Renaissance Home Connect**, then **Reports** **B**.
2. On the Reports page, select your school (if necessary) from the **School** drop-down list.
3. Click **Informational Letter**.
4. On the Report Options page, select the specific students or classes who need letters printed **C**. Then, tick the products they will be using **D**.



5. Click **View Report**.

6. When the letters are ready, they will open in a browser window or a separate window.

If they open in a browser window as shown below, to save or print the letters, use the Adobe Reader buttons. If you try to use the browser's print function instead, only the top of the page will print. (In Adobe Reader X or XI, the Adobe Reader buttons may be hidden until you move the mouse over the bottom centre of the document or press **F8**.)



- A** Click the print button to print the report.
- B** Click the save button to save the report.
- C** These options let you customise the report or go back to choose a different one.